

i Information

Tell us what you think about the Local Plan Publication Draft

- i.1** Harrogate Borough Council is holding a six week consultation from 26 January to 9 March 2018 on the publication draft of the Local Plan.
- i.2** During previous consultations we have asked for your views on:
- The growth strategy, policies and allocations of specific sites for development.
 - Options for the location of a new settlement and, more recently a preferred location.
 - Areas of open space that hold particular local significance and, as such, should gain additional protection from development through designation as Local Green Space.
- i.3** We have used this information to update/amend the plan. **The purpose of this consultation is for you to tell us whether you think the updated plan is legally compliant and ‘sound’.** These are the key questions that the planning inspector will have to consider at the public examination.

What makes a Local Plan sound?

Positively prepared: The plan should be prepared in a way that meets the need for housing and other development, including infrastructure and business development.

Justified: The plan should be based on evidence, and be the most appropriate strategy for the district when considered against other reasonable alternatives.

Effective: The plan should be deliverable; the housing and other development should be capable of being carried out.

Consistent with national policy: the plan should enable sustainable development and be consistent with the policies in the National Planning Policy Framework (NPPF).

Where to find the information

- i.4** The plan is available to view online via the council's consultation portal at <https://consult.harrogate.gov.uk/portal>. Printed versions of the main consultation documents are available to view at the following locations during normal office hours:
- Civic Centre, St Luke's Mount, Harrogate, HG1 2AE
 - Knaresborough House, High Street, Knaresborough, HG5 0HW
 - Ripon Town Hall, Market Place South, Ripon, HG4 1DD
 - Libraries across the district and Poppleton library
- i.5** Documents setting out the sustainability appraisal, habitats regulation assessment and equalities analysis of the publication draft plan are also being consulted on. You can read and comment on these documents via the council's portal or at the locations set out above. Evidence base documents, which provide information to support the policies and allocations within the plan, are also available via the portal and the council's [Local Plan evidence base web page](#).⁽¹⁾

Submitting your comments

- i.6** The consultation starts on 26 January and finishes at 4.30pm on 9 March 2018. You can submit your comments at any point during this period, but we would recommend that you don't leave it until the last day.

- i.7** To help you present your comments in the best way for the inspector to consider them, the Planning Inspectorate has issued a standard comment form that is available to complete on-line using the Planning Policy Consultation Portal at: <http://consult.harrogate.gov.uk/portal>
- i.8** Alternatively you can download the comment form from the council's website www.harrogate.gov.uk/localplan or collect a comment form from the locations set out above and return to us at:
- Planning Policy
Planning and Development
P.O. Box 787
Harrogate
HG1 9RW
- i.9** **We ask that you use the comment form because it leads you to comment and answer in the way in which the inspector will consider comments at the public examination. Using the form to submit your comments also means that you can register your interest in speaking at the public examination.**
- i.10** Please make sure you include your full name and address with any comments you submit, we cannot accept comments submitted anonymously, or with only a name and email address.
- i.11** Please only use one method of reply to avoid duplication of representations. All comments must be received by 4.30pm on Friday 9 March 2018. Comments received after this date will not be considered to be duly made and may not be taken into account in finalising the Local Plan.

Registering with the consultation portal

- i.12** To submit your views using the consultation portal you must first login into the system; you will not be able to view the questions or enter your comments until you have logged in. If you are not currently on our Local Plan database you will need to register with our consultation system first. You can register at: <http://consult.harrogate.gov.uk/common/register.jsp>
- i.13** Registering with the system is a two step process; please make sure that you have completed both parts or you may find that you cannot login. You must complete all name and address fields in order for your comments to be validated.
- i.14** If you have already set up an account please **DO NOT** register again, (if you are already registered with our consultation database you will probably have received an email notifying you about the consultation). If you are already registered and have forgotten your username and/or password click on the 'Login/Register' button and follow the instructions.
- i.15** You only need to register as an 'Agent' if you are a planning agent i.e. a professional submitting comments on behalf of landowners and/or stakeholders.

Format of the document

- i.16** The Local Plan sets out planning policies for the district. Throughout the Local Plan the wording of these policies is provided within purple policy boxes like the example below.

Draft Policy purple boxes

Used to provide the wording of draft planning policies.

- i.17** Some policies make allocations, these are sites that the council thinks are suitable for allocation for development, or for protection as Local Green Spaces. The allocations are shown within orange site boxes like the example below.

Site orange site boxes

Used to identify draft site allocations and basic information associated with them.

- i.18** The publication draft Local Plan is accompanied by a series of maps called the Policies Maps. These maps identify the spatial proposals of the plan including the identification of site allocations, development limits and designations such as the Green Belt and the Nidderdale Area of Outstanding Natural Beauty (AONB).
- i.19** At the back of document you will find a glossary and bibliography. The glossary provides brief explanatory notes for the technical terms used in the plan. The bibliography provides information on the evidence base i.e. the documents that have helped inform the content of the plan, and where possible a link to where the document can be found online.

How will we use the information you give us?

- i.20** Once your comments have been submitted they will be checked and added to the on-line consultation system where you will be able to see your comments and those that have been made by others, (please be aware that comments not submitted via the portal may take longer to appear on the system). Your name, organisation if applicable, and comments will be displayed publicly, but no other personal information will be published.

Data Protection Statement

- i.21** The consultation process requires you to supply personal information about yourself. The purpose of collecting these details is to help us understand who is contributing to our consultation process and so the council can keep you informed of the next steps in the process. Information will be stored on the Local Plan consultation portal and used solely in connection with the Local Plan and in accordance with the Data Protection Act 1988. Representations will be available to view on the council's website, although address and contact details will not be included. However, as copies of representations must be made available for public inspection, they cannot be treated as confidential and will be available for inspection in full.

Next steps

- i.22** We will submit all the comments we receive, together with the plan, to the government in Summer 2018 who will pass them to the Planning Inspectorate. The Planning Inspectorate will then appoint an inspector and set a date for a public examination of the plan. We expect that the examination will take place in Winter 2018.