

North Rigton Parish Council

Minutes of the Annual Meeting of the Parish Council held at North Rigton School

3rd May 2017

Present:- Councillors Mary Hopkins (Chairman), Barbara Massey, Amanda Martyn, Tim Bennett, Neil Creaney & Mike Richards (Clerk),
Apologies for Absence – Steve Young, John Fort (County Councillor) and Christine Ryder (Borough Councillor)

1. Election of Chairman and Vice-Chairman

Chairman - Mary Hopkins - proposed by Amanda Martyn and seconded by Tim Bennett – elected nem con.
Vice Chairman – Barbara Massey was proposed for re- election by Mary Hopkins. Seconded by Amanda Martyn and was duly elected nem con.

2. Approval and signing of Minutes; Reports on Matters arising

Reports on matters arising from the meeting of 1 March 2017:

2.1.Crag Lane bench – Councillors approved the Driffield family's plan to retain the iron frame and replace the woodwork, adding their own plaque as well as refitting the Bradley one;

2.2 Grass cutting/strimming – agreed to continue with the three weekly frequency. The Clerk will add a note in the Parish News asking parishioners to cut the grass adjacent to their properties and thanking those who have done so in the last year;

2.3 Community Speedwatch –sufficient volunteers have been identified. The Clerk will contact NY Police to arrange the next steps;

2.4 Community Room. Water supply – 4 quotes received, but all exceed the planned budget and will be reviewed. The Parish Council has agreed to pay the bill but will be reimbursed by the Almscliffe Villagers Association.

2.5. HBC Local Plan – Joint meeting with other local interested parties to be held on 20 June at Ashville School – Councillor Creaney will attend on behalf of the Parish Council. The Chairman will provide him with all necessary information, but she is attending the 20 June meeting. The Clerk will highlight the meeting and its importance in the Parish News, encouraging parishioners to attend;

There being no other amendments or comments, the minutes were approved for signature by the Chairman.

3. Requests for further order variations and Declaration of Interest – None.

4. Administration

4.1. Parish Council insurance – Agreed that the Clerk will obtain three quotes and select the cheapest

4.2. Parish Plan – in the absence of Councillor Young, this item was deferred to the next meeting

4.3. Bus Shelter A658 – the Chairman drew councillors' attention to the condition of the shelter which looks to be in imminent danger of collapse. She suggested that we approach someone to examine the structure to ensure there was no Health and Safety risk. Councillors agreed and discussed the options for replacement, if necessary. It was thought that the cost would be prohibitive and there was little chance of NYCC becoming involved. Councillors agreed to wait for an assessment before considering further.

5. Finance.

5.1 Approval of expenditure.

Water supply planning approval - £146.50 to Yorkshire Water

Litter pick gloves - £11.94 – M E Hopkins

YLCA membership - £195.00.

The above items of expenditure were **approved** by councillors.

5.2 Annual Governance Statement. The Clerk went through all the requirements of this document, explaining how he felt the Parish Council complied with all requirements. Councillors confirmed that they were happy for the Chairman and Clerk to sign off the return, for submission to the external auditors.

5.3 Annual Accounts - The Accounts had been approved at the Annual Parish Meeting. Councillors agreed the accounts should be submitted to the external auditors.

5.4. Donations – Councillors approved the following donations:

- St John's Church, North Rigton - £150
- North Rigton Primary School - £100
- British Legion (for poppy wreaths) - £75
- Parish News - £100

6. Planning

6.1. Farm buildings/barn conversions – Councillors discussed the situation regarding the Kehala Barn planning application. It was stressed that comments made had been challenging the inaccurate comments in the supporting documentation as well as the general concern about incursion into the Green Belt. The Chairman circulated press extracts, showing similar barn conversions elsewhere, which seemed to imply that such applications could well be approved. The Clerk will contact HBC Planning to obtain more detailed information.

6.2 Planning applications. The following applications have been received:

- Rigg Farm – conversion to form dwelling
- Brackendale – extension
- Tatefield Hall – change of use

The Parish Council's responses are available on the HBC website.

Alterations notified to HBC Planning

- Letefield House – new driveway
- Bracken Farm – new driveway

7 Highways, Footpaths and Verges

7.1 HBC bulb supply. HBC is again offering to supply bulbs to parishes. Other bulbs and seeds will also be available on request. The Clerk will circulate the list of available bulbs etc for councillors' response.

7.2 Fly tipping – Councillors discussed the recent incidents of fly tipping. The Clerk will include a reference in the next edition of the Parish News, advising parishioners how to report future cases of fly tipping, ie to contact HBC Customer Services Dept or register on the HBC website to notify cases directly to the appropriate department. The Chairman mentioned the additional benefit of registering, in that everybody so registered will receive advance notification of altered dates for refuse bin collections etc.

8 .Village Garden, Amenities and Activities.

8.1. Community defibrillator – the Clerk will check with Yorkshire Ambulance Service whether the equipment needs to be serviced.

8.2. Village Garden improvements – the Chairman advised councillors that she had received a quotation from David Harper for turfing and installation of the concrete base for the storage shed of £1400. This was considerably cheaper than previous quotes from other contractors. David Harper will also dig the trench for the extended water supply, at a cost of £150 per day (likely to be one day's work only) She had also sought quotes for the storage shed and the cheapest was for £1358 (incl VAT). Councillors approved the above items of expenditure. The Chairman suggested that it would be beneficial to consider extension of the electricity supply at the same time? Councillors agreed and the Chairman will enquire about cost.

8.3. Gazebos – There is a good chance that three gazebos will be donated. If not, an additional two gazebos will be needed for the Village Fete. Councillors agreed with purchase at a cost in the region of £100 each.

8.4. Litter bin – the Clerk was authorised to order a bin (with front opening gate) for the Garden.

8.5. Village Fete – arranged for Saturday 17 June. Unlike previous years where the village events were held over 2 days, the format is now that all activities will take place on the same day. The day will commence at 2.00pm on the School playing field, with the inter-village football match. There will be the usual games and a bouncy castle etc in the field and then activities will move to the Village Garden at 5.00pm for the Hog Roast etc.

8.6. Litter pick – again, a very successful event. See the report in the Parish News. Councillors discussed the possibility of holding another litter pick later in the year, in October, but after due consideration, it was decided to keep to the existing arrangement ie one weekend in April.

8.7 Community teas – given the limited uptake of this activity, it was decided that the sessions in May, June and July would go ahead, but the activity would then cease.

10 Any other business.

There was no other business.

Dates of next meetings:

4 July 2017 at 7.30pm at the Village School

6 September 2017 at 7.30pm at the Village School

1 November 2017 at 7.30pm at the Village School

There being no other business, the meeting finished at 9.05.

Signed

Chairman