

# North Rigton Parish Council

Minutes of the meeting held at North Rigton School

3rd September 2014

## 1. Attendance and Welcome; consideration of any Apologies for Absence.

Present:- Councillors Mary Hopkins (Chairman), Andrew Batcup (Vice Chairman), Amanda Martyn, Barbara Massey, Jo Scott, Tim Bennett, Christine Ryder (Borough Councillor), John Fort (County Councillor) & Mike Richards (Clerk),  
Apologies for Absence - None

## 2. Approval and signing of Minutes; Reports on Matters arising

Minutes of the meeting of 3 July 2014 were considered.

2.1. Bank mandate. Clerk reported that all signatories had now been authenticated by the bank and he would submit the updated mandate as soon as possible, which would allow maximum flexibility for secure cheque signing in the future

2.2 Goal posts. Chairman reported that following her representations with the supplier, replacement parts and brackets had been delivered and installed, at no cost to the Parish Council.

There being no other amendments or comments, the minutes were approved for signature by the Chairman.

## 3. Requests for further order variations and Declaration of Interest – None.

## 4. Administration.

4.1 The Risk Assessment has been amended to include a reference to Health and Safety considerations at Parish Council events such as the BBQ and Party in the Garden. Councillors approved the revised document.

4.2 Register of Pecuniary Interests. The Register has now been finalised and completed and is ready for insertion on to the website.

## 5 Finance.

5.1 Receipts and Accounts payable.

£1259.00 – Sue Keane iro Grounds and Gardens maintenance, as per contract

5.2 Approval of Expenditure – Not applicable.

5.3 Defibrillator- update. Chairman had approached Square and Compass who have agreed to the installation of the defibrillator cabinet on an outside wall. Actual location still to be confirmed and a permanent electricity supply will also need to be installed. This to be decided once final supply etc arrangements made. Chairman suggested that the representative from Yorkshire Ambulance Service be asked to attend a future meeting, with parishioners also invited, to outline the operational use of the defibrillator and answer any questions from the floor. Clerk to explore possibilities with YAS. Councillors also raised the question of the possibility of first aid courses being held for the benefit of parishioners. Agreed to consider this in more detail at a future meeting.

5.4 Clerk's salary. In view of the current difficulties being experienced with the Council's bank and potential security issues, the clerk suggested that the current arrangement of monthly cheque payments should continue. Chairman supported this and suggested that cheques could properly be signed at each Council meeting. Councillors agreed.

## **6 Parish Plan**

6.1 Community Room. Chairman had met with Reverend Lewis who has now agreed that consideration needs to be given as to whether the project should be joint between the Church and Community parties, or the Church on its own. A decision will hopefully be made in the near future..

6.2 Village Walk. Given that the last walk was poorly supported, a final one for the year would be organised for 13 September and the position would then be reviewed for the future.

6.3 Community Tea. 2 more are planned and then the position would be reviewed, as above.

6.3 Carol singing. Date to be finalised and then advertised in the Parish News..

## **7 Planning**

7.1 General. Chairman reminded all councillors that, for our system to operate properly, the Clerk must receive a minimum of 3 responses to circulated planning applications, so that he can produce a “corporate” view in the Parish Council’s response to HBC Planning.

7.2 Crain Syke Farm – caravan retention. Application was considered at Planning Committee but there was no representation from Crain Syke. In any event, the application was refused..

7.3 Cardale Park development. HBC is to hold another meeting on this proposed development on 11 September. Councillor Batcup is proposing to attend when he will again put forward PC’s objections, based on traffic impact and lack of infrastructure.

7.4 Meeting with G Bell. Chairman and Clerk had met with Chief Planning Officer, Gary Bell, to explore ways of improving the process of planning application consideration from PC to HBC Planning. It was a useful meeting in that difficulties on both sides were highlighted and potential solutions developed.

## **8 Highways, Footpaths and Verges**

8.1 Potholes and verges. It was now clear that (via the “pre-patching” markers) the areas notified to NYCC Highways for rectification would be attended to in due course.

8.2 Traffic survey. Chairman proposed that the PC undertake a new traffic survey at the end of the month, to provide further evidence to NYCC Highways of current traffic flows (to be possibly used to support objection to future housing development with a consequent traffic impact on the Parish). Councillors agreed and “time slots” were agreed for each individual.

8.3 Traffic speed. Concern had again been expressed by a number of residents, over the speed of traffic through the village, particularly on Hall Green Lane, past the School. Councillor Fort was asked about the possibility of moving the 30mph limit, but he thought that this would be difficult to achieve for a number of reasons, not least the likely legal costs involved. He thought a more profitable approach would be the use of police speed guns – he would explore this possibility.

## **9 Village Garden, Amenities and Activities.**

9.1 Village garden – proposals for improvement. Chairman is in the process of getting estimates for the improvements proposed, such as levelling the mound and the erection of a storage facility..

9.2 Trim trail. The school has now responded and indicated its willingness for the Parish Council to take on the responsibility for the equipment. Andrew Keane has examined the damaged posts and considers that they can be replaced relatively cheaply and the equipment brought back into safe use. It was agreed that if the expected cost is less than £100 he should go ahead with the work. If the estimated cost exceeds £100, competitive quotations will need to be sought.

9.3 Registration of land. New government guidelines now mean that it should be easier for common land to be registered and brought formally into PC ownership. Clerk will pursue the practicality of achieving this for the Village Garden.

9.4 Bulb planting. Originally it had been proposed that the bulbs, to be gifted by a local businessman, would be planted throughout the village, by children from the school. It is now the position, however, that this cannot be accomplished due to Health and Safety regulations. It was agreed, nevertheless, that the Council will still accept the bulbs but instead seek for the various village groups to undertake the planting.

**10 Correspondence**

A letter has been received from PC Mark Ayre, the Community Police Officer, informing the Council of his impending retirement. Councillors recorded their thanks to Mark for his work over many years, providing help and assistance and always responding promptly when needed. Clerk will write formally to PC Ayre to thank him and wish him well in his retirement..

**11 Any other business**

Parish Consultation meeting. The annual consultation meetings between HBC and parish councils are to be held in October. Chairman and Vice-Chairman would attend on behalf of the Council

**12 Dates of next Meetings:-**

**Wednesday 5 November 2014**

**Wednesday 7 January 2015**

**Wednesday 4 March 2015**

**Meeting closed at 21.30 hrs.**

**Signed**

**Chairman**